

**CORDOVA ELECTRIC COOPERATIVE
REGULAR BOARD MEETING
APRIL 28, 2021
MINUTES**

1. CALL TO ORDER

Chair **Scott Pegau** called the Regular Meeting of the Board of Directors of Cordova Electric Cooperative to order at 6:00 PM on April 28, 2021.

2. ROLL CALL

Present for roll call were Chair **Pegau** and Directors **Steve Ranney**, **Joe Cook**, **Alexis Cooper**, **Stephen Phillips**, and **Rob Campbell**. Director **Kristy Andrew** was absent. A quorum was present. Also present were CEO, **Clay Koplín**; Manager of Administration and Finance, **Emma Merritt**; and Manager of Generation and Distribution, **Scott Newlun**.

3. MEMBERSHIP PARTICIPATION - none

4. APPROVAL OF AGENDA

M/Cook S/Phillips to approve the agenda. Roll call vote: Cook-yes, Cooper-yes, Phillips-yes, Campbell-yes, Ranney-yes, Pegau-yes, Andrew-absent. Motion carried.

5. CONSENT AGENDA

- a. Minutes of Meeting of March 24, 2021 Meeting
- b. Minutes of Special Meeting of April 22, 2021
- c. Approve New Members 01/21/2021 – 3/31/2021 (email or handout)

M/Phillips S/Cooper to approve the consent agenda. Roll call vote: Cooper-yes, Phillips-yes, Campbell-yes, Ranney-yes, Cook-yes, Andrew-absent. Motion carried.

6. MANAGEMENT REPORTS

Koplín said as a part of the RADIANCE project there would be a CEC customer survey of the different rate classes, which should provide the board good insight. This would occur later in the summer. **Koplín** said the film crew went great. They spent three full days in Cordova and had four minutes on primetime Japanese television. They are now on 100% hydro. **Koplín** said that the hydro assessment was grant dependent on whether it would move forward. **Koplín** said they are budgeting around 17-18 positions each year, but they got as low as 13 filled positions recently. **Merritt** reviewed and answered questions on the administrative reports in the meeting packet.

7. NEW BUSINESS

- a. Appoint Bylaw Committee (See Policy #55B) Appoint Chair of Committee

Pegau appointed **Ranney**, **Phillips**, and **Andrew** to the Bylaw Committee. **Pegau** appointed **Phillips** as chair.

- b. Appoint Board of Adjustments

Pegau appointed **Cooper**, **Cook**, and **Campbell** to the Board of Adjustments.

- c. Discuss Return to In-Person Board Meetings

After discussion, the board agreed they should maintain current practice of a mix of virtual and in-person.

d. Approve Purchase Order #2325 to Farabee Mechanical for \$50,000

Koplin explained that it made sense to increase the amount to \$100,000 in order to replace older pumps, which would make decrease the price of a rebuild of Engine 4 in the next couple of years.

M/Cook S/Pegau to approve Purchase Order #2325 to Farabee Mechanical for a not-to-exceed amount of \$100,000. Roll call vote: *Phillips*-yes, *Campbell*-yes, *Ranney*-yes, *Cook*-yes, *Cooper*-yes, *Pegau*-yes. Motion carried.

e. Project Approval for Cat 5 and 6 Diesel Upgrade - \$2,500,000

M/Cook S/Phillips to approve the diesel upgrade for a not-to-exceed amount of \$2,500,000, including switchgear for \$162,400, overhead crane for \$42,675, balance of plant items not-to-exceed \$240,388, and engineering not-to-exceed \$150,000 to EPS per ROM Cost Estimate for Relocation of Units 5 and 6 to Permanent Structure. Roll call vote: *Campbell*-yes, *Ranney*-yes, *Cook*-yes, *Cooper*-yes, *Phillips*-yes, *Pegau*-no. Motion carried.

8. UNFINISHED BUSINESS

a. Policy #6C – Services of Consultants

M/Phillips S/Cook to adopt Policy #6 as revised. Roll call vote: *Ranney*-yes, *Cook*-yes, *Cooper*-yes, *Phillips*-yes, *Campbell*-yes, *Pegau*-yes. Motion carried.

b. Board Evaluation – Review for 1st Quarter

The board went through each section of the evaluation and discussed progress.

9. INFORMATION ITEMS

a. Board attendance at Regular Meetings

b. Policy 1 – Functions of the Board of Directors

c. Director Email Addresses

The board discussed email addresses.

10. OTHER ITEMS

a. Policy Review

• **Policy #8C – Organization Policy**

The board agreed to put off reviewing policies for the next few months to give staff time to adjust to personnel changes.

• **Policy #9B – Internal Control**

No discussion.

11. EXECUTIVE SESSION – none

12. PENDING AGENDA

a. Review Board Evaluation Quarterly (January/April/July/October)

b. Communication Strategy

Pegau said he wanted board/attorney training added to the pending agenda, as well as the high-level presentation of the plans referenced in the CEO report.

13. BOARD PENDING EVENTS CALENDAR

14. SUMMARY OF BOARD DIRECTION TO CEO

- Schedule board/attorney training.

- *Koplin* to complete the Facilities Overview, and set up the Director Orientation.

15. BOARD COMMENTS

Ranney said the main issue he has is the planning. He sees **Trever Kudrna** playing a large role in this. He would really like to see what the financial implications are of project they moved forward with.

Cook said he agreed with **Ranney**. He didn't like voting for the diesel upgrade, but he understands why they had to do it. He said that Alaska Power recently said they were changing banks, but then they realized someone got hacked; everyone always has to be aware.

Phillips said he agreed with **Ranney**, that they need to get back on preventative maintenance. He wanted to reiterate the importance of using the cooperative email accounts.

Campbell said he agreed with **Ranney**.

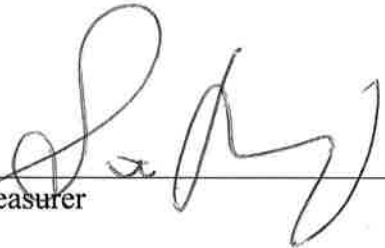
Pegau said they all wish they were looking multiple years down the road and it emphasizes the need for plans. The board relies on staff to provide the long-range picture.

16. ADJOURNMENT

Pegau adjourned the meeting at 8:24 PM.

6/23/21

Date Approved



Secretary/Treasurer