

**CORDOVA ELECTRIC COOPERATIVE
REGULAR MEETING AGENDA**

Wednesday, November 17, 2021
6:00 p.m.

CEC Boardroom & Electronic (Information to Connect Below)

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. MEMBERSHIP PARTICIPATION**
- 4. APPROVAL OF AGENDA**
- 5. CONSENT AGENDA**
 - a. Minutes of October 20, 2021 Regular Meeting3
- 6. MANAGEMENT REPORTS**
 - a. CAT Relocation Project Update by Matt Boyd
 - b. CEO Report.....7
 - Letter from World Energy Council.....8
- 7. NEW BUSINESS**
 - a. Increase Purchase Order #2361 to Arktika NTE \$25,00011
 - b. Increase Purchase Order #2334 to ProjectWorks Inc. NTE \$171,68012
 - c. Bylaw Committee Proposed Amendments14
 - d. Snow Removal and Sanding Proposals.....18
 - e. Nominating Committee Appointment.....19
 - f. Direction to CEO Crater Lake Power/Water Project.....22
- 8. UNFINISHED BUSINESS**
- 9. INFORMATION ITEMS**
 - a. Board Directors, Officers, and Committees.....23
 - b. Board Attendance at Regular Meetings24
- 10. OTHER ITEMS**
 - a. Christmas Decorating Contest25
 - b. Policy Review
 - Policy #17D – Safety Committee27
 - Policy #18B – Employee Development.....28
- 11. EXECUTIVE SESSION**
- 12. PENDING AGENDA**
 - a. Christmas Party - December 10th - Powder House
 - b. Schedule Special Meeting in December for Budget
 - c. Schedule Annual Meeting - Monday 3/21? In-person vs virtual?
 - d. Policy #15H – Records Management Policy (Under review per board direction at Oct. meeting)

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e. Pending Events Calendar30

13. SUMMARY OF BOARD DIRECTION TO CEO

14. BOARD COMMENTS

15. ADJOURNMENT

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/958142525>

You can also dial in using your phone.

United States: [+1 \(646\) 749-3122](tel:+16467493122)

Access Code: 958-142-525

Alaska law sets forth the reason for holding an executive session. In moving for an executive session, the reason should be set forth in one of the motions as outlined:

1. **Financial:** I move that the Board go into executive session to discuss _____ (brief description of subject matter, i.e., status of labor negotiations, a potential property acquisition, etc.), the immediate knowledge of which would clearly have an adverse effect on the finances of the cooperative.
2. **Legal:** I move that the Board go into executive session to discuss with counsel _____ (brief description of subject matter, i.e., status of the lawsuit Smith v. Cooperative, proposed contract with Acme Corp., etc.) the immediate knowledge of which could have an adverse effect on the legal position of the cooperative.
3. **Personnel matters:** I move that the Board go into executive session to discuss a personnel matter involving _____ (brief description of subject matter, i.e., a recent employee discipline matter, the CEO's evaluation, a personnel policy violation, a new CEO contract, etc.)
4. **Prejudice Character:** I move that the Board go into executive session to discuss _____ (the letter from Martin Member, the article in the local paper regarding an employee, etc.), that could tend to prejudice the reputation and character of _____ (name of person). **NOTE:** This last motion requires that the person who is the subject of the executive session have the opportunity to request that the discussion take place in open session. The Board should consult with counsel before relying on this open meeting exception.